



Board of Library Trustees (BOLT)
Meeting Minutes, Tuesday January 23, 2024 7:15 p.m.

Julie
Iatron, Chair
Ann Marie Conant, Vice Chair
Paula Flaherty, Secretary
Joseph F. DelGaudio
Mary L. Allgrove
Nataliya S. Poto

A.
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Members Present: Julie A. Iatron (JAI), Ann Marie Conant (AMC), Paula Flaherty (PF), Joseph F. DelGaudio (JFD), Mary L. Allgrove (MLA), Nataliya S. Poto (NSP)

Also Present: Kathryn M. Growney, Library Director (KMG)

Julie A. Iatron, Chair, called the meeting to order at 7:15 p.m.

Comments from the Public

- No comments from the public were made at this meeting.

Minutes Review

- The minutes for the December 19, 2023 BOLT meeting were reviewed. A motion was made by JFD and seconded by NSP to accept the minutes of the December 19, 2023 BOLT meeting. The motion passed 6-0-0.
- The minutes for the December 19, 2023 Executive Session were reviewed. A motion was made by JFD and seconded by NSP to accept the minutes of the December 19, 2023 Executive Session. The motion passed 6-0-0.

Correspondence

- A card thanking the Trustees for the Holiday Party was received from Jean Jacoppi.

Director's Report

- The Trustees reviewed the Director's Report for this month. The Director will email Trustees a copy of the Town Building Use Policy.
- Trustees reviewed the Dispatch from the Assistant Director as well as the Children's Librarian's Report.

Financial Report

- The Trustees reviewed and discussed the Director's FY24 Financial Report, dated 01/10/24 as well as the Town MUNIS report, 01/11/24.

Circulation Report

- A Circulation Report for January 2024 was reviewed and discussed at this meeting.

Review of Bills

- The Trustees agreed at the May 19, 2022 BOLT meeting that the review of bills will be delegated to a single Trustee. JFD has reviewed the December / January bills.

FY24 Subcommittee Chairs:

Finance & Budget – Ann Marie Conant

Personnel – Mary L. Allgrove

Legal – Joseph F. DelGaudio

Policy – Paula Flaherty

Long Range Planning – Julie A. Iatron

Preservation – Nataliya S. Poto

- No Subcommittee meetings were held in January.

Old Business:

- • **FY25 Budget Preparation:** A positive meeting was held with the Tyngsborough Town Manager attended by the Library Director as well as the BOLT Chair and Vice Chair.
- **Town Annual Report:** The Library annual report is due on February 21, 2024. The Chair will prepare a draft with support from the Director and include more graphs and charts.
- **Prep for meeting with Select Board Chair:** The Select Board Chair may attend the BOLT Feb 29 meeting.

New Business:

- **Quarterly Update:** Trustees and the Director reviewed the Quarterly Update. The Director will distribute with minor modifications.
- **Review Bylaws of the Trustees of TPL:** Trustees should review and be prepared to discuss at the next meeting.
- **Review Trustees Vision for the Library's Future:** Trustees reviewed the TPL Action Plan, Fiscal Year 2025 from the TPL Strategic Plan.
- **Review MLTA memberships:** A motion was made by JFD and seconded by NSP to join MLTA as a board. The motion passed 6-0-0. The Director will pay the membership fee.
- **Atrius Fund and Trust Investments:** Trustees and the Director discussed a socially responsible trust investment portfolio. The Director has been designated the contact for the Library investments at
- BARTHOLOMEW 370 MAIN STREET SUITE 1000 WORCESTER MA 01608 and will follow up with them.
- **Director Contract:** An Addendum to the employment contract for the Director was signed by the BOLT.
- **Holiday Open House 2024:** A color scheme of navy, white and silver was chosen.
- **Scenarios for Intellectual Freedom Training:** This topic was not discussed at the meeting.

Trustees Time:

Joe highly recommends the Rembrandt exhibit at Worcester Art Museum which he attended using the Library pass.

Trustees should remember to check Ethics Training in their email account.

Julie and her family used the Popcorn Picks and were very pleased !

Next Meeting:

- The next BOLT meeting is planned for Thursday, February 29, 2024, 7:15 p.m.

At 9:00 p.m. a motion was made by JFD and seconded by NSP to adjourn the BOLT meeting. The motion passed 6-0-0. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Paula Flaherty, BOLT Secretary