



**Board of Library Trustees
Policy Subcommittee Meeting Minutes
September 27, 2018**

Library Trustee Elaine Plettman called the meeting to order at 1:06 p.m. Present at the meeting were Trustees Elaine Plettman and Julie Iatron. Also present was Library Director Sue Arthur.

The current Special Collections Room Policy and Collection Development Policy were reviewed. A new Special Collections policy that covers the mission and materials of the Special Collections Room was drafted.

The clean version, with minor edits, of the new policy will be presented to the Board of Library Trustees at the next meeting for review and approval.

A process for expediting the review of current policies was also reviewed.

The meeting was adjourned at 1:50 p.m.