



Board of Library Trustees (BOLT)
Meeting Minutes, Tuesday July 18, 2023 6:45 p.m.

Julie Iatron, Chair
Ann Marie Conant, Vice Chair
Paula Flaherty, Secretary
Joseph F. DelGaudio
Mary L. Allgrove
Nataliya S. Poto

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Members Present: Julie A. Iatron (JAI), Ann Marie Conant (AMC), Paula Flaherty (PF), Mary L. Allgrove (MLA), Joseph F. DelGaudio (JFD) Nataliya S. Poto (NSP) (arrival at 7:05 p.m.)

Also Present: Kathryn M. Growney, Library Director (KMG)

Julie A. Iatron, Chair, called the meeting to order at 6:47 p.m.

Comments from the Public

- No comments from the public were made at this meeting.

Minutes Review

- The minutes for the June 20, 2023 BOLT meeting were reviewed. A motion was made by AMC and seconded by MLA to accept the minutes of the June 20, 2023 BOLT meeting. The motion passed 5-0-0.

Correspondence

- A follow up invitation was received from the Littleton Library for a Trustees Meet and Greet on Friday Sept 8th. AMC and JFD will be attending.

Director's Report

- The Trustees reviewed the Director's Report for this month. NSP arrived at the meeting at 7:05p.m. during the review of the Director's Report.
- Trustees reviewed the Dispatch from the Assistant Director.

Financial Report

- The Trustees reviewed and discussed the Director's FY23 Financial Report, 07/18/23, FY24 Financial Report, 07/18/23 as well as the Town MUNIS dated 07/06/23.

Circulation Report

- A Circulation Report for June 2023 was reviewed and discussed at this meeting.

Review of Bills

- The Trustees agreed at the May 19, 2022 BOLT meeting that the review of bills will be delegated to a single Trustee. JFD will take this responsibility for the foreseeable future. MLA and JFD have reviewed the July bills.

FY24 Subcommittee Chairs:

Finance & Budget – Ann Marie Conant

Personnel – Mary L. Allgrove

Legal – Joseph F. DelGaudio

Policy – Paula Flaherty

Long Range Planning – Julie A. Iatron

Preservation – Nataliya S. Poto

- No subcommittee meetings were held this month.
- **Special Collections** Museum Textile Services has begun the restoration and reframing of the sampler. It should be completed by the end of the summer. The historic map is completed and at the Library. NSP's woodworker neighbor will come into the Library to talk to KMG in regard to the display cases.
- **Strategic Plan Update:** The Library Director, Assistant Director and Trustee Chair met to develop draft strategic plan goals and objectives. The Trustees and Director reviewed the draft. The next step will be the development of the action plan and writing the remaining components of the strategic plan. A Subcommittee meeting will be held on Sept 12 at 6:45 p.m. to review the draft document.
- **Children's Librarian Position Update:** An offer has been made to fill the Children's Librarian position. A motion was made by AMC and seconded by MLA to support the Director's choice for the Children's Librarian. The motion passed 6-0-0.
- **Holiday Party** Wednesday, Dec 6th, Theme to be gold, birch and cardinals.
- Monday July 3: the Library will be open the regular hours.

New Business:

- **Budget for FY24:** This topic was tabled until September BOLT meeting
- **State Aid Expenditures for programs and materials:** This topic was tabled until September BOLT meeting
- **Director Evaluation** – Stakeholder Interviews (August/September)
 - Volunteers: AMC: Nancy, Nataliya: Judy
 - Friends /Volunteer Joe: Laurie
 - Staff: Joe: Sandy, Julie: Jane, Mary: Rachel, Nataliya: Lauren
 - Julie: Kat
- **Scenarios for Intellectual Freedom Training: Question for Trustees:** A scenario was not reviewed at this meeting.

Trustees Time:

Joe is happy to see the story hour at Parlee Farms

Paula's family had a great time at the acrobatics program

Julie would like to acknowledge the quality, variety and excellent publicity of the programming this summer.

Her family is excited about the open game play.

Next Meeting:

- The next BOLT meeting is planned for Tuesday, September 19, 2023, 6:45 p.m.
- At 10:00 p.m. a motion was made by MLA and seconded by NSP to adjourn the BOLT meeting. The motion passed 6-0-0. The meeting adjourned at 10:01 p.m.

Respectfully submitted, Paula Flaherty, Secretary

